|  |  |  |
| --- | --- | --- |
| **Date and Time of Session** | | **14/02/19, 1.00 PM** |
| **Brief description of work done by each group member since last meeting** | | |
| Third group meeting, group members include;  Jordan Delaney w16015149  Aows Rashad w16024005  Lee Hayley w16014111  Neetan Briah w16028251  Umar Shaban w16015928  In the third week we are just catching up with each other about the work we have done the deadline for the TOR is still not for another 11 days so we still have plenty of time. Last week we had the goal of completing some of the tasks that we were given. We are all at a good stage with all our work and are setting a good standard of work and time management. | | |
| **Agreed tasks for next meeting for each group member** | | |
| for next week’s meeting we want to complete all of our tasks and putting all of our work together so that we can hand in the work the given deadline date. | | |
| **Student signatures** |  | |
|  | |
|  | |
|  | |
|  | |
| **Date / Time of next meeting** | **05/01/19, 2.00PM** | |